

**LOK SABHA SECRETARIAT
GENERAL PROCUREMENT BRANCH**

No. 8/Plastic Folder/2016/GPB

Dated the 25th April 2016

From
General Procurement Branch

To
All Concerned

Subject: Procurement of pouch/ carry bag (as per sample).

Sir,

The under mentioned item is required by this Secretariat, as per details given below:

Sl. No.	Name of the item	Qty. (Nos.)	MRP, if any	% VAT	Offer Rate
01.	Plastic Folder RC-611, SOLO with pocket and printing	500 Nos			

2. The Earnest Money Deposit (**EMD**) of an amount of **Rs. 5,000/-** (Rupees five thousand only) in favour of DDO, Lok Sabha is required with the quotation.

3. The firms, interested and having offices at Delhi / NCR, are, therefore, requested to submit quotation only after examining the sample available with General Procurement Branch, Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 110 001 latest by **09.05.2016**.

Yours sincerely,

Sd/-

EXECUTIVE OFFICER
Ph. Nos. 23034410